



## **CERTIFIED RADIOLOGY ADMINISTRATOR—RETIRED (CRA-RETIRED)**

### **GUIDELINES AND PROGRAM INFORMATION**

A CRA in good standing who is no longer actively working in the field of imaging management may apply for Certified Radiology Administrator – Retired (CRA-Retired) status.

CRA-Retired status has been created to allow CRAs who have retired from the field of imaging administration to maintain a connection to the credential.

#### **RETIRED STATUS APPLICATION PROCESS**

A CRA eligible for retired status may apply for such status by submitting a signed application and agreement form approved by the RACC, along with a CRA-Retired conversion donation to the AHRA Education Foundation which will help continue growth and outreach for the CRA program.

An individual whose CRA status has expired may apply for CRA-Retired status **within** 90 days of expiration of the certification period.

Retired status may be conferred or withheld at the RACC’s discretion.

#### **RETIRED STATUS PROFESSIONAL PRACTICE AND DISCIPLINARY POLICY AND PROCEDURES**

A CRA-Retired in good standing may use the designation CRA-Retired. A CRA-Retired is prohibited from using the CRA designation without the “–Retired” suffix.

A CRA-Retired is subject to the same professional practice and disciplinary policy and procedures (RACC policy 3.06) required of CRAs.

Individuals with CRA-Retired status are prohibited from representing themselves as CRAs or implying that they currently maintain CRA status. This prohibition includes, but is not limited to, misrepresentation through misuse of the CRA designation, the CRA logo, CRA pin, or CRA card.

## **RETIRED STATUS RENEWAL**

CRA-Retired status must be renewed each triennium. CRA-Retired renewal dates will be consistent with the CRA-Retired's former CRA recertification dates.

Retirement status can be renewed by submitting CRA-Retired renewal form (renewing CRA-Retired must continue to meet CRA-Retired eligibility requirements. There is no fee to renew retired status after the initial conversion fee.

## **REINSTATEMENT TO FULL ACTIVE CRA STATUS**

An individual with CRA-Retired status may reinstate to full active CRA status by retaking the CRA examination with a passing score. The exam retake fee for CRA-Retired individuals will be reduced by the amount of the CRA-Retired conversion fee.

## **IMPORTANT INFORMATION ABOUT CRA-RETIRED**

CRA-Retired status is not a certification program and the RACC makes no claims on the ability of any individual holding CRA-Retired status to meet professional standards for the performance of radiology administration.

Individuals who maintain CRA-Retired status are not evaluated for continued competence in radiology administration, nor are they required to undertake those education activities essential to the maintenance of competence in their certificate area.